



**UNION MUTUAL  
OF VERMONT**

# Union Mutual of Vermont Companies

**Union Mutual Fire Insurance Company  
New England Guaranty Insurance Company, Inc.  
Eastern Mutual Insurance Company**

*P.O. Box 158 • Montpelier, VT 05601-0158 • www.unionmutual.com*

## WOOD STOVE QUESTIONNAIRE (2/04)

**AGENCY:**

**NAME:**

**ADDRESS:**

**POLICY #:**

*Please complete the questionnaire and review the helpful do's and don'ts listed below. **IMPORTANT** → Please describe any "NO" answers (use the back of the page if needed).*

1. Please list the make and model of your stove \_\_\_\_\_
2. Did a qualified contractor install your wood/coal stove? **Yes / No**
3. Is the stove at least 3 feet from combustible materials (18 inches if a heat shield is mounted on the wall)? **Yes / No**
4. Is there at least a 1 inch air space between the heat shield and wall? **Yes / No**
5. Does floor protection extend at least 18 inches from the stove opening? **Yes / No**
6. Is there at least 18 inches of space between the stovepipe and combustible ceiling or walls? **Yes / No**
7. Does the stovepipe pass through a combustible ceiling or wall before joining the chimney? **Yes / No**  
*If Yes, is pipe insulated?*
8. Is the wood/coal stove the primary or secondary source of heat? \_\_\_\_\_
9. Approximate amount of wood/coal used per heating season? \_\_\_\_\_
10. Is the stove used to burn any material other than wood/coal? (trash etc.) **Yes / No**
11. Where is the nearest fire extinguisher mounted? \_\_\_\_\_
12. How often are the stovepipe and chimney cleaned? \_\_\_\_\_
13. Does your stove share a flue with any other heating sources? **Yes / No**  
*If Yes, please describe?*
14. Do you burn only dry, seasoned hardwood? **Yes / No**
15. Are ashes disposed of in covered metal containers outside of the house and not on any porch or decks? **Yes / No**
16. Where is the stove located? (*multi-family risks only*) \_\_\_\_\_

### **Helpful "Do's" and "Don'ts" when heating with wood or coal**

☺ <b>Do's</b> ☺	☹ <b>Don'ts</b> ☹
Clean and inspect chimneys on an annual basis	Burn trash in a woodstove
Keep firewood at least 3 feet from stove	Use accelerants(gas, lighter fluid etc.) to start a fire
Locate fire extinguisher in an accessible area	Share a flue with another heating source
Burn seasoned, dry hardwood	
Follow all fire codes and mfg's recommendations	
Use only a lined masonry or UL approved metal chimney	

INSURED'S SIGNATURE/DATE \_\_\_\_\_